



VACANCY ANNOUNCEMENT



(First Date of Publication : 2074/2/10)

The Institute of Chartered Accountants of Nepal (ICAN) is an autonomous body established under the Nepal Chartered Accountants Act, 1997 solely authorized to provide education, guidance, control and supervision of the Accounting profession in Nepal and to enhance social recognition and faith in the accounting profession by raising public awareness towards economic and social responsibility of accountants to contribute towards economic development of the country.

ICAN seeks application from the interested and eligible Nepalese Citizens for the following positions:

Position	Qualifications, Experience and Age
Executive Director - 1 (4 years Term)	<p>Qualification</p> <p>1. Chartered Accountant from recognized institute, or 2. Master degree in Management from a reputed University</p> <p>Work Experience</p> <p>10 years of experience in accounting profession, or 5 years of experience as gazetted 2nd class officer or equivalent in accounting and management field in Government organizations, Universities, Corporations, Boards, councils, committees, academies formed by special acts, 'A' class financial Institutions, International diplomatic missions.</p> <p>Age</p> <p>35 years and above</p>

ROLE

- This is a pivotal leadership role (Chief Executive Officer) which requires strategic, operational and financial performance.
- Monitor and oversee financial management of the organization. Develop plans, programs and services with the mission and goals of the institute.
- This role requires positioning of ICAN by identifying and pursuing opportunities for developing and increasing members and students involvement and representing ICAN to wide range of National and International stakeholders.
- In addition to liaising with the President, Vice President, Council members of ICAN, closely work with all the department heads and staff of ICAN to deliver effective results.
- Intellectual and personal credibility to deal with Government, members, students, educational institutions, regulating bodies and similar foreign public account organizations.
- A team player who leads with visible commitment and integrity recognizing the challenges, responsibility and variety as the post demands

Positions	Qualifications and Experience	Age
Director - 1 (Permanent)	1. Chartered Accountant from recognized institute with 5 years of experience as an officer level, or 2. Master degree from a reputed University with 10 years of experience in related field, or 3. Phd in Management with 3 years of experience.	25 years of age not exceeding 45 years
Joint Director - 1 (Permanent)	1. Chartered Accountant from recognized institute with 3 years of experience as an officer level, or 2. Master degree from a reputed University with 7 years of experience in related field, or 3. Phd in Management with 1 year of experience.	
Deputy Director - 2 (1-open, 1-female) (Permanent)	1. Chartered Accountant from recognized institute with 1 year of experience, or 2. Master degree from a reputed University with 5 years of experience in related field	

ROLE

- The positions require vision, leadership and management role. It also requires technical competencies in the field of Accounting and Auditing Standards, Code of Ethics and other allied areas of accounting profession.
- Demonstrate senior management skill, Intellectual and personal credibility to deal with members, students, educational institutions, regulating bodies and similar public account organizations.
- This role requires positioning of ICAN by identifying and pursuing opportunities for developing and increasing services and knowledge to members and students.
- Excellent negotiation and communication skills.
- A team player who leads with visible commitment and integrity recognizing the challenges, responsibility and variety as the position demands.

Salary and benefits for the Executive Director is negotiable. For other positions, salary and benefits will be as per ICAN's Rules and Regulations.

Interested and qualified candidates are requested to send at the address mentioned below duly filled application form, updated CV, certified copy of all the certificates, credentials, testimonials and citizenship certificate and two referees within 35 days from the first date of publication of this announcement. In addition, candidate shall also send a paper not exceeding 1000 words stating the competence and suitability for the position of Executive Director and Director.

Application form can be collected from ICAN Head Office with the payment of prescribed fee.

Only shortlisted candidates will be contacted for further selection processes like presentation, Interview and other tests. The Institute reserves the right to accept or reject the application without assigning any reason, whatsoever. Canvassing at any stage of the process shall lead to automatic disqualification



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